THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA ENVIRONMENTAL HEALTH & SAFETY DEPARTMENT

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September	r 1, 2015 Signature on File	For Custodial Supervisor Use Only
TO:	Karlton Johnson, Principal Blanche Ely High	Custodial Issues Addressed
FROM:	Daniel Meyer, Project Manager Environmental Health & Safety Department	Custodial Issues Not Addressed
SUBJECT:	Indoor Air Quality (IAQ) Assessment	

On August 31, 2015, I conducted an assessment at **Blanche Ely High School**. Attached are findings and recommendations for further assessment, remediation, or corrective actions needed.

The IAQ assessment did identify one or more existing conditions impacting IAQ and has generated appropriate work orders to correct deficiencies in systems and maintenance that could contribute to decreased indoor air quality. At the time of the assessment, these concerns were not an immediate health or safety concern to building occupants. However, due to individual sensitivities and predisposing health factors, it is possible that some building occupants may elicit a health response to agents and / or conditions identified during the evaluation. Therefore, to further improve IAQ, prevent development of future IAQ-related problems, and to reduce the potential for IAQ-related complaints by building occupants, the IAQ Assessment Team recommends appropriate follow up of each item identified and listed in the attached evaluation.

Please ensure that your Head Facilities Serviceperson receives a copy of this correspondence so that the recommendations requiring their attention can be addressed. In an attempt to separate IAQ issues from general maintenance items, the attached assessment may contain direction for site based staff to generate a work order through COMPASS. Within two weeks a representative from the Custodial/Grounds Department will conduct a follow-up visit to ensure that all site based custodial issues have been appropriately addressed.

Should any questions arise, or if the current concerns continue after the attached recommendations have been addressed, please feel free to contact us at 754-321-4200.

cc: Shelley Meloni, Director, Pre-Construction
Mark Dorsett, Manager, Zone 1, Physical Plant Operations Division
Roy Norton, Manager, Custodial/Grounds, Physical Plant Operations Division
Aston Henry, Director, Risk Management
Broward Teachers Union
Federation of Public Employees

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need to be wiped with wexcide or discarded. Ceiling tiles around supply grill need to be cleaned.

Corrective Actions to be Completed by Site Based Staff

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Thoroughly Clean Area	
Wipe chairs w/wexcide and monitor	▼
Remove and replace A/C filters	▼
Clean HVAC supply grills with Wexcide	▼
Vacuum return grill	▼
Clean or replace ceiling tiles around Supply grill	
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Corrective Actions to be Completed by PPO

Corrective Actions to be completed by 1.1.	
Set Temperature to 72 - 78 degrees	▼
Repair HVAC to Reduce Humidity Levels	▼
	▼
	▼
	▼
	▼
	▼
	▼

Chairs need to be wiped down with wexcide. Area needs to be cleaned. Supply grill needs to be wiped with wexcide. Return grill has dust built-up. Filters need to be changed.

Corrective Actions to be Completed by Site Based Staff

Thoroughly Clean Area	
Wipe chairs w/wexcide and monitor	
Remove and replace A/C filters	▼
Wipe Supply grill with wexcide	▼
Vacuum return grill	▼
Remove cardboard boxes	▼
	▼
	▼

Corrective Actions to be Completed by PPO

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